EDTNA/ERCA
Caring Together

54th EDTNA/ERCA International Conference

Mind Matters in Nephrology: Caring Beyond the Kidneys

Gdańsk, Poland

AmberEXPO Exhibition and Congress Center

INSTRUCTIONS FOR E-POSTER AUTHORS

CONTENT:

- e-Poster presentations
- How to create the e-Poster presentation
- How to submit the e-Poster
- e-Poster Sessions
- In the meeting room

E-POSTER PRESENTATIONS:

- Allaccepted e-Posters will be displayed on digital screens during all the conference days and abstracts will be included in the Abstract Book.
- e-Poster stations will be located in the Exhibition Area. e-Posters will be displayed on the digital screens.
- We will organize the e-Poster sessions for the authors who wish to present their e-Poster orally. e-Poster sessions will be held in one of the meeting halls.
- Each e-Poster author will have 10 minutes to present the abstract.
  (5 minutes for presentation, 5 minutes for questions).

HOW TO CREATE AN E-POSTER

- The official language of the conference is English. **The poster must be written in ENGLISH**.
- For creating an e-Poster you can use MS PowerPoint or other specialized software such as Adobe Illustrator, Photoshop, or InDesign. The e-Poster must be saved in one of the following formats: PDF or PPT.
- Please note that the display **size for displaying your e-Poster is 9:16 (portrait)**, 67cm wide x 96,15cm high. We recommend setting the width of the e-Poster to 67cm. The length is arbitrary as the e-Poster can be scrolled. A digital screen has a zoom function and all pictures or graphs can be enlarged during the viewing.

HOW TO CREATE AN E-POSTER

In MS PowerPoint:

1. Set the size of the document in Design/Slide Size: 67cm wide, as high as needed, (optimal is 96cm), or set the aspect ratio to 1080x1920 pixels.
2. Insert text, graphs, and pictures
3. Save in format PPT or PDF (300dpi, min. 100dpi)

In other software (Adobe Illustrator, Photoshop, InDesign):

1. Set the size of the document in Design/Slide Size: 67cm wide, as high as needed, (optimal is 96cm), or set the aspect ratio to 1080x1920 pixels.
2. Insert text, graphs, and pictures
3. Save in format PPT or PDF (300dpi, min. 100dpi)

HOW TO SUBMIT AN E-POSTER

- All accepted e-Posters must be submitted **via the Conference Platform** before the conference.
- In the top right corner, select **User Login**
- Log in using your **e-mail** and **password**
- The first time you log in, you will be asked to enter the password that was sent to the **e-mail address you used to register** – you can change your password later in your personal profile.
- To upload an e-Poster, click on **“Upload my poster”**
    - The maximum size of the presentation file is **200 MB**
    - Supported file types: **PPTX, PDF**

E-POSTER SESSIONS

- e-Posters were selected by the Scientific Board. Not all e-Posters will be presented during the e-Poster Sessions.
- e-Poster Session will be held in one of the conference rooms according to the Scientific Programme.
- Submitted e-Posters will be presented during the e-Poster Session. **Authors do not have to prepare additional slides for the presentation.**
- The **deadline for e-Poster submission is August 31, 2026**. e-Posters can not be submitted during the conference.
- Meeting halls are equipped with standard PowerPoint presentation facilities.

IN THE MEETING ROOM

- Speakers should be in the meeting hall **15 minutes before the beginning of their session** and meet with the chairperson.
- During your lecture, you can control your presentation using a wireless presenter (or keyboard/mouse), which the technical support will provide to you during the break. Please leave the laser pointer on the lectern when you leave.
- Please follow strictly the instructions of the chairperson, especially with regards to the time allocated to your presentation: please do not go over the time limit. You will be asked to stop speaking if you go over the allocated time. Remember to speak directly into the microphone at a suitable speed for participants.
- Time for questions and discussion will be allowed after your presentation. You only have time to present the key findings of your work. Please concentrate on the implications for practice.

Thank you for your cooperation and if you have any further questions, please, contact us at **scientificprogramme@edtnaerca.org**

We look forward to seeing you in Gdansk