True Partnership and Global Approach in Management of Renal Care

3rd Announcement
<table>
<thead>
<tr>
<th>CONTENT</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome Message</td>
<td>03</td>
</tr>
<tr>
<td>Committees</td>
<td>04</td>
</tr>
<tr>
<td>Contact Information</td>
<td>05</td>
</tr>
<tr>
<td>Key dates to remember</td>
<td>05</td>
</tr>
<tr>
<td>Scientific Programme Highlights</td>
<td>06</td>
</tr>
<tr>
<td>Manuscript &amp; Poster Scholarship for 2017</td>
<td>08</td>
</tr>
<tr>
<td>Publications</td>
<td>08</td>
</tr>
<tr>
<td>General Information</td>
<td>09</td>
</tr>
<tr>
<td>Registration</td>
<td>10</td>
</tr>
<tr>
<td>Accommodation</td>
<td>12</td>
</tr>
<tr>
<td>The locations of the hotels</td>
<td>15</td>
</tr>
<tr>
<td>Exhibition &amp; Sponsorship</td>
<td>15</td>
</tr>
<tr>
<td>Corporate Membership</td>
<td>16</td>
</tr>
<tr>
<td>Enrich your life - Become an EDTNA/ERCA Member</td>
<td>17</td>
</tr>
</tbody>
</table>
WELCOME MESSAGE

Dear Colleagues,

It is with great pleasure and pride we invite you to join us in Krakow where our 46th EDTNA/ERCA International Conference will take place. The theme of our Conference is - ‘True Partnership and Global Approach in Management of Renal Care’.

The Kraków Congress Center is the cultural flagship of the city. It is located in the very heart of Kraków and it is a convenient place close to the hotels. The ICE Kraków has a three-level glass foyer, which provides a fantastic panorama view of Kraków as well as an excellent overview and access to the Industrial Exhibition and Session Rooms.

Krakow is among those European metropolises whose unique image has been shaped through the creative efforts of people of many nationalities. Included on the first UNESCO List of World Cultural and Natural Heritage Sites, the former capital of Poland remains the largest treasury of artefacts of the nation’s history.

Please join us in Krakow, experience our well planned Scientific and Educational Sessions, the Industrial Exhibition, Share Experience among each other and much more.

Welcome to Krakow, we are very much looking forward to see you in the beautiful city and at our Conference.

With very warm regards,

Marianna Eleftheroudi
EDTNA/ERCA President ad Interim

Anna Klis EDTNA/ERCA
Local Organizing Committee Chair
COMMITTEES

EXECUTIVE COMMITTEE
Marianna Eleftheroudi  President ad Interim  ma.eleftheroudi@gmail.com
Edita Noruišiene  Treasurer & Secretary ad Interim  nor.edita@gmail.com
Ilaria de Barbieri  EC Member  iladeba@alice.it
Evgenia Golland  EC Member  jgolland@gmail.com
Maria Teresa Parisotto  EC Member  mparisotto@icloud.com
Ana Raquel Ribeiro  EC Member  rraquelribeiro@gmail.com

INDUSTRY RELATIONS
Anki Davidson  Marketing Director  edtnaerca@presentation-branding.com

SUPERVISORY BOARD
Maria Cruz Casal  Publication Coordinator  maria.cruz.casal@gmail.com

FINANCE SUPPORT
Alois Gorke  Finance Coordinator  aloisgorke@t-online.de

CONFERENCE SCIENTIFIC PROGRAMME COMMITTEE
Anastasia Liossatou  Chair  aliossatou@gmail.com
Ilaria de Barbieri  EC Link  iladeba@alice.it
Anki Davidson  Industry Link  edtnaerca@presentation-branding.com
Berislav Poje  Member  berislav.poje@gmail.com
Helen Noble  Member  helen.noble@qub.ac.uk

LOCAL ORGANIZING COMMITTEE
Anna Klis  Chair  aneczkakl@interia.pl
Malgorzata Liber  Member  malgorzata.liber@fmc-ag.com
Aneta Trzcinska  Member  trzaneta@gmail.com
CONTACT INFORMATION

EDTNA/ERCA SECRETARIAT
Excellent Branding AB
Högs Byväg 118
SE-246 55 Löddeköpinge
Sweden
Phone: +46 46 70 96 24
E-mail: edtna_erca@adexcellentbranding.com

EDTNA/ERCA
MARKETING, INDUSTRY RELATIONS, EXHIBITION & SPONSORSHIP
Mrs. Anki Davidson
Marketing Director
edtnaerca@presentation-branding.com

EDTNA/ERCA
CONFERENCE DEPARTMENT & REGISTRATIONS
GUARANT International spol. s r.o.
Na Pankráci 17
CZ-140 21 Prague 4, Czech Republic
Phone: +42 02 84 00 14 44
Fax: +42 02 84 00 14 48
edtnaerca2017@guarant.cz

CONFERENCE VENUE
ICE in Krakow
Marii Konopnickiej 17
30-302 Kraków
Poland
http://www.icekrakow.pl

EDTNA/ERCA HEAD OFFICE
EDTNA/ERCA, Pilatusstrasse 35, CH-6003 Lucerne, Switzerland

KEY DATES TO REMEMBER

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abstract submission deadline</td>
<td>February 24, 2017</td>
</tr>
<tr>
<td>Author’s notification of Abstract acceptance</td>
<td>April 10, 2017</td>
</tr>
<tr>
<td>Early bird registration deadline</td>
<td>July 1, 2017</td>
</tr>
<tr>
<td>Deadline for hotel accommodation with no cancellation fee</td>
<td>July 3, 2017</td>
</tr>
<tr>
<td>Deadline for regular registration</td>
<td>August 15, 2017</td>
</tr>
</tbody>
</table>
SCIENTIFIC PROGRAMME HIGHLIGHTS

SCIENTIFIC PARALLEL SESSIONS
At symposia sessions, invited Guest Speakers will discuss the latest developments in renal care. Quality Abstracts will be selected for inclusion in these parallel sessions including best poster presentations.

Professor Zbylut Twardowski (Poland)
S 02 Opening Ceremony: Kt/V Urea index should be forgotten - sodium is a real uremic toxin

Dr. Peter O'Halloran (United Kingdom)
S 04 Haemodialysis: Advance care planning (ACP) with older patients who have end-stage kidney disease: results from a feasibility study

Mr. Ruben Iglesias (Spain)
S 07 Cannulation Technique: Vascular access ultrasound in nursing practice. Concepts and usefulness

Mrs. Vania Gomes Gonçalves (Portugal)
S 06 Safety and risk management in Dialysis: Quality and safety tools in dialysis practice

Mr. Paul Van Malderen (Belgium)
S 07 Multimorbidity in renal care: to be arranged

Dr. Joanna Reid (United Kingdom)
S 11 Improving quality of renal care: Establishing a clinical phenotype for cachexia in end stage kidney disease

Mrs. Karen Jenkins (United Kingdom)
S 12 Conservative renal care: Conservative Care - an equal treatment choice

Dr. Veronica Swallow (United Kingdom)
S 13 Paediatric renal care: Families and health professionals: developing and evaluating a digital, home-based care-management app in childhood CKD

Dr. Hans Bart (The Netherlands)
S 14 Psychological and social impact of renal disease: An experienced based decision aid on renal replacement therapy

Professor Maurizio Gallieni (Italy)
S 15 Safe vascular access: The importance of the Vascular Access Coordinator

Mrs. Bettie Hoekstra (The Netherlands)
S 16 Peritoneal dialysis: Homeward bound. Achieving more home care in PD

Professor Raymond Vanholder (Belgium)
S 17 European Kidney Health Alliance (EKHA): Europe and kidney disease: where nurses, patients, foundations and physicians join forces

Dr. John Sedgewick (Saudi Arabia)
S 19 Education: The Magnet Nursing Environment - implications for renal practice

Mr. William Johnston (United Kingdom)
S 20 The patient experience: Renal Art Groups

Dr. Marta Hrenczuk (Poland)
S 21 Transplantation: Simultaneous pancreas-kidney transplantation: Managing nursing practice challenges

Mrs. Neerja Jain (United Kingdom)
S 22 Open Forum: How renal patients can help with research

Dr. Theodora Eirini Sialvera (Greece)
S 23 Nutrition: The role of diet in hypertension for the prevention and treatment of CKD
Mrs. Tania Barnes (United Kingdom)
S 24 Shared Care in CKD: Unlocking potential through Shared haemodialysis Care

Professor Andrzej Więcek (Poland)
S 25 Closing Ceremony: The future of anemia management in patients with chronic kidney disease

EDUCATION WORKSHOPS

W 01A-H Workshop NxStage Medical, Inc. Home Hemodialysis - A Nurses Guide to Implementing Best Practice in Home Haemodialysis
Ms. Siobhan Gladding (United Kingdom)

W 02 Workshop - Innovative Health Technologies- Theoretical part Further information will follow
Mrs. Anna Lepkowska (Poland)

W 03 Workshop B. Braun Exploring Nutrition Support Practices in Hemodialysis Units
Mr. Paul Challinor (United Kingdom)

W 04 Workshop Advance Care Planning (ACP) with older patients who have end-stage kidney disease: practical and theoretical insights from a process evaluation
Mr. William Johnston (United Kingdom), Dr Joanna Reid (United Kingdom), Dr Peter O'Halloran (United Kingdom)

W 05 Workshop Oral care on CKD patients
Dr. Navdeep Kumar (United Kingdom), Mrs. Tai Mooi Ho Wong (Spain)

W 06 Workshop Emotional Intelligence for Effective Teamwork
Dr. John Sedgewick (Saudi Arabia)

W 07 Workshop B. Braun Exploring Nutrition Support Practices in Hemodialysis Units
Mr. Paul Challinor (United Kingdom)

W 08 Workshop - Innovative Health Technologies- Practical part Further information will follow
Mrs. Anna Lepkowska (Poland)

W 09 Workshop Art of Communication
Dr. Mike Kelly (Ireland), Mrs Alison McHugh-Larkin (Ireland)

LUNCH TIME SESSIONS

S 08 Lunch Symposium - The Dialysis Outcomes and Practice Patterns Study (DOPPS) Programme

S 09 Lunch Symposium Greek Masterclass
(Session in Greek language)
Dr. Evangelia Dounousi (Greece)
Cardiovascular disease in patients with CKD. The Nephrologist’s role

Dr. Margarita Oikonomou (Greece)
Cardiovascular disease in patients with CKD. The Renal Nurse’s role

S 18 Lunch Symposium What do specialist nurses want to be able to do and what do they need to know to do it? Designing education programmes for expert clinical practice
Professor Marie Richards (United Arab Emirates)

CORPORATE EDUCATION SESSIONS

S 03 CES Fresenius Medical Care
Auditorium Hall, Sunday, September 10, 2017, 9:00

S 10 CES Vifor Fresenius Medical Care Renal Pharma
Auditorium Hall, Sunday, September 10, 2017, 14:00
ANNUAL GENERAL MEETING – AGM, SUNDAY SEPTEMBER 10, 2017, 17:45
The Annual General Meeting is the one opportunity when all Members of EDTNA/ERCA can meet; exchange information with the elected Volunteer leadership and will vote on motions regarding affairs of the Association according to the Constitution.

Part of the AGM Agenda will offer information about the previous and forthcoming activities of the Association where you will have the chance to take an active part in the life of your Association.

MANUSCRIPT & POSTER SCHOLARSHIP FOR 2017
Authors of ALL accepted Abstracts (oral and poster presentation) are encouraged to submit a full paper to be considered for the Manuscript Scholarship Award. Papers submitted must conform to the Manuscript Scholarship Award Guidelines that are available on the Association website.

BEST MANUSCRIPTS AWARDED DURING ANNUAL GENERAL MEETING (AGM)
<table>
<thead>
<tr>
<th>Prize Level</th>
<th>Prizes</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st prize</td>
<td>500,- EUR</td>
<td>Full year EDTNA/ERCA membership to maximum of 3 contributors to the Abstract (the chief author / not the presenter will decide who will get the membership for free)</td>
</tr>
<tr>
<td>2nd prize</td>
<td>250,- EUR</td>
<td></td>
</tr>
<tr>
<td>3rd prize</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All authors will get a certificate.

Authors of all accepted posters (posters on stage & digital posters) are encouraged to submit their posters in PDF doc 3 weeks before the conference to be considered for the Best Posters Awards. The poster in PDF must conform to the Best Poster Awards Guidelines that are available on the Association website.

BEST POSTER PRIZES AWARDED DURING THE CLOSING CEREMONY
<table>
<thead>
<tr>
<th>Prize Level</th>
<th>Prizes</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st prize</td>
<td>250,- EUR</td>
<td></td>
</tr>
<tr>
<td>Certificate of Merit</td>
<td></td>
<td>Full year of EDTNA/ERCA membership</td>
</tr>
<tr>
<td>1st time Poster Presentation</td>
<td></td>
<td>Full year of EDTNA/ERCA membership</td>
</tr>
</tbody>
</table>

All authors will get a certificate.

PUBLICATIONS – DO YOU HAVE THE COMPLETE COLLECTION OF EDTNA/ERCA “GUIDELINES FOR CLINICAL PRACTICE” HANDBOOKS?
If you are an EDTNA/ERCA member, please visit the EDTNA/ERCA booth, check the Publications Portfolio and ask for the one you wish. Don’t forget that some books are available in several languages. If you are an EDTNA/ERCA Member, you can get a copy of printed books and/or download the books from www.edtna-erca.com Members section. If you are not yet an EDTNA/ERCA Member, you need to become a Member to qualify for free copies of the guides or to access to these publications on the website. As a Member you will also receive the EDTNA/ERCA Newsletter, now with six online issues, which provides you updated information on the Association activities, projects and services.
The EDTNA/ERCA Publications Coordinator, Maria Cruz Casal, would be pleased to get your input in order to find out which publications are of particular interest to you or if you have ideas for future publications.

Meet all of our Volunteers in our EDTNA/ERCA booth – Welcome!

GENERAL INFORMATION

ACCREDITATION OF LEARNING HOURS
The importance of the conference grows year by year. To ensure maximum quality education and a professional Scientific Programme EDTNA/ERCA intends to obtain International Continuing Nursing Education Credits (ICNEC) for the International Conference 2017. The ICNEC are granted by the International Council of Nurses once strict admission conditions are fulfilled. The ICNEC award provides proof of a high quality Conference. EDTNA/ERCA strives hard to ensure such opportunities are available to delegates and members. Currently, EDTNA/ERCA has applied for ICNEC’s from the International Council of Nurses.

Details of the sessions eligible for accreditation points will be published on the Conference website in August.

1 credit will be assigned for each 60 min. spent within the session halls, this is flexible and allows delegates to change between sessions and continue to accumulate credited time.

PLEASE NOTE
The ICNEC certificate will be granted by the ICN and requires an Attendance Verification Form. This Form will be available from the Registration desk during the Conference and it is to be filled (address and email) and signed by the delegate and returned to the Registration staff.

A Certificate detailing the number of credits achieved will be provided after the Conference by ICN.

A Certificate of Attendance will be provided by the Registration desk on the final day of the Conference as usual, or you can apply via email at edtnaerca2017@guarant.cz until November 30, 2017.

PLEASE NOTE
Each participant is responsible to ensure his/her barcode is scanned upon entering a session hall.

BADGES
Each participant will receive a name badge upon registration. Badges must be worn at all times to enable session attendance to be tracked for education accreditation. On your badge is a barcode which is scanned when entering and leaving each session hall. Credits will be assigned according to information received from the barcode system. This information is also used for safety reasons to record participants actually in the building in case of emergency. Therefore it is important you present your badge with barcode at each session hall.

COFFEE BREAKS AND LUNCHES
Coffee/Tea will be served during the morning and afternoon breaks and these refreshments are included in the participant fee. Lunch will be distributed on Sunday, September 10 and Monday, September 11.

INSURANCE
The Conference organizer cannot accept liability for personal injuries sustained or for loss or damage of property belonging to Conference participants, either during or as a result of the Conference. Please check validity of your own insurance.

LETTER OF INVITATION
The organizers will be pleased to send a letter of invitation upon request, once your registration form and fee have been received. Such an invitation is intended to help you to raise travel funds or obtain a visa. It is not a commitment on the part...
of the Conference to provide any financial support. You may request such a letter from the Conference Department.

**OFFICIAL LANGUAGE**
The Conference is being organized by an International Education and Scientific Association. All oral presentations and posters should be in English. More information about simultaneous translation will be available at the [www.edtna-erca.com](http://www.edtna-erca.com)

**REGISTRATION**
All participants must be registered. It is advised to register in advance. Persons who are not registered will not have access to the session halls and exhibition area.

**ONLINE REGISTRATION – PREFERRED**
All participants are kindly recommended to register preferably via the Online Registration Form. Other registration options are also available as per below. Please read the instructions on the website [www.edtna-erca.com](http://www.edtna-erca.com)

**OTHER REGISTRATION OPTIONS**
A PDF version of the Registration or Accommodation Form can be downloaded from the Conference website and sent to the Conference Department by fax or email. Each participant submitting the Registration Form will receive a Participant ID which is to be mentioned upon making the bank transfer, if this is the selected payment option.

Please do not send any payments by bank transfer unless a Letter of Confirmation is received previously, and then state the Participant ID in the transfer information field. Payments without name and Participant ID cannot be identified and processed.

Participants are kindly requested to register in advance by completing and submitting the Registration Form with the appropriate fees. If your payment is not received before the deadline dates of July 1 or August 15, 2017, the regular or late fee respectively will be automatically applied for unpaid registrations or new requests.

**AFTER JULY 22, 2017**
You may not apply for the Member participant fee if you are not a current Member. To verify your membership status at any time please contact the EDTNA/ERCA Membership Administration at edtna_erca@adexcellentbranding.com

**AFTER AUGUST 15, 2017**
- Individual Delegates are kindly requested to make all pending payments by credit card exclusively. Payment by bank transfer is not an available option after August 15, 2017.
- Pre-registrations will NOT be accepted any longer by the Conference Department, BUT you will have the possibility to register Onsite.

**PARTICIPANT FEES**
Will be charged Net 23% of Polish VAT

<table>
<thead>
<tr>
<th>Period</th>
<th>Category</th>
<th>EUR Net of VAT</th>
<th>EUR VAT 23 %</th>
<th>EUR Total incl. VAT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EARLY</strong></td>
<td>Member</td>
<td>345,53 €</td>
<td>79,47 €</td>
<td>425,00 €</td>
</tr>
<tr>
<td>before July 1, 2017</td>
<td>Non-member + Conf. Memb.2016</td>
<td>540,65 €</td>
<td>124,35 €</td>
<td>665,00 €</td>
</tr>
<tr>
<td></td>
<td>Student</td>
<td>142,28 €</td>
<td>32,72 €</td>
<td>175,00 €</td>
</tr>
<tr>
<td><strong>REGULAR</strong></td>
<td>Member</td>
<td>406,50 €</td>
<td>93,50 €</td>
<td>500,00 €</td>
</tr>
<tr>
<td>before August 15, 2017</td>
<td>Non-member + Conf. Memb.2016</td>
<td>544,72 €</td>
<td>125,28 €</td>
<td>670,00 €</td>
</tr>
<tr>
<td></td>
<td>Student</td>
<td>174,80 €</td>
<td>40,20 €</td>
<td>215,00 €</td>
</tr>
<tr>
<td><strong>LATE</strong></td>
<td>Member</td>
<td>463,41 €</td>
<td>106,59 €</td>
<td>570,00 €</td>
</tr>
<tr>
<td>after August 15, 2017 and On-site</td>
<td>Non-member + Conf. Memb.2016</td>
<td>565,04 €</td>
<td>129,96 €</td>
<td>695,00 €</td>
</tr>
<tr>
<td></td>
<td>Student fees</td>
<td>219,51 €</td>
<td>50,49 €</td>
<td>270,00 €</td>
</tr>
<tr>
<td>Exhibitors Registration</td>
<td>Exhibitor badge</td>
<td>100,00 €</td>
<td>23,00 €</td>
<td>123,00 €</td>
</tr>
</tbody>
</table>

**Note:** Participant fees are subject of 23% of Polish VAT, payable as NET plus VAT. EDTNA/ERCA registered for Polish VAT. After July 22, 2017, delegates may not apply for the member participation fee if you are not a current member. Global members may register at Member fee; Conference Member 2016 register at the Non-Member Fee.
PARTICIPANT FEES INCLUDES

- Admission to Scientific sessions, exhibition and poster area
- Conference bag, Final Programme
- Coffee breaks and 2 x lunches (September 10 & 11, 2017)
- Admission to Opening Ceremony and Exhibition Opening

GROUP REGISTRATION

If you have a group with five or more participants please send your request to the Conference Department:
edtnaerca2017@guarant.cz

CONFIRMATION

Upon receipt of the correct participant fee (clear of all bank charges), each participant will receive a confirmation of registration. It is obligatory to bring this confirmation to the registration desk at the ICE Conference Centre for matter of identifying the pre-registration if any problem occurs.

PAYMENT

All fees for Conference registration shall be paid in EUR (€), free of all bank charges!

BY BANK TRANSFER

Bank transfer shall be made upon “Letter of Confirmation”- issued by the Conference Department.

With the bank transfer please kindly state the participant’s name and Participant ID in order to identify your payment. Payments received without pre-registration details (name, Participant ID, Letter of Confirmation number) cannot be identified. Full amount free of any bank charges must be received. Bank transfer will be accepted until August 31, 2017 only.

<table>
<thead>
<tr>
<th>Beneficiary</th>
<th>EDTNA/ERCA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beneficiary address</td>
<td>Pilatusstrasse 35, CH 6003 Lucerne, Switzerland</td>
</tr>
<tr>
<td>Bank address</td>
<td>UBS AG, Bahnhofplatz 2, CH 6003 Lucerne, Switzerland</td>
</tr>
<tr>
<td>Account number</td>
<td>0248-429279.60J</td>
</tr>
<tr>
<td>IBAN</td>
<td>CH700024824842927960J</td>
</tr>
<tr>
<td>SWIFT/BIC</td>
<td>UBSWCHZH80A</td>
</tr>
</tbody>
</table>

By credit card (Visa, MasterCard only)

Please note: If your payment is not received before the deadline dates of July 1 or August 15, the regular or late fee respectively will be automatically apply for unpaid registrations or new requests.

GROUPS’ REGISTRATION

Allowance for free name changes and cancellations is granted to 10% of the total volume of group and before June 15, 2017 ONLY. 5% of name changes are allowed onsite. A cancellation of complete group: same fees apply as for Individual registrants.

JURISDICTION

The place of jurisdiction is at the legal venue of the Association, Lucerne, Switzerland.

CANCELLATION/REFUND POLICY

All cancellations must be notified in writing (by mail, fax or email) to the Conference Department according to the following conditions:

- Refunds will be processed AFTER the Conference.
- Requests for refunds made after November 30, 2017 will not be considered.
- Registrants may transfer their registration to a colleague at any time. For any change of name an administration fee of € 50 will be charged.

CANCELLATION CHARGES

<table>
<thead>
<tr>
<th>Until June 30, 2017</th>
<th>Full participant fee paid minus € 50 (for administrative charges) will be refunded</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 30 and August 15, 2017</td>
<td>50% of participant fee paid will be refunded</td>
</tr>
<tr>
<td>After August 15, 2017</td>
<td>No refund will be made</td>
</tr>
</tbody>
</table>
OFFICIAL CONFERENCE LIST OF PARTICIPANTS
All registrations received at the Conference Department by August 22, 2017 will be included in the List of participants. Please tick the relevant box on the Registration Form if you DO NOT wish your name and email address to appear in the official Conference list of participant to be distributed at the conference.

STATEMENT BY ADMINISTRATOR
The data administrator declares that he and his employees will collect personal data to the extent necessary to accomplish the intended purpose and may process data only in accordance with the purpose for which they were collected. Employees of the administrator or other individuals who process personal data under contract with the administrator and other persons are obliged to maintain the confidentiality of personal data, even after termination of employment or work.

DATA PROTECTION DIRECTIVE
(Directive 95/46/EC on the protection of individuals with regard to the processing of personal data and on the free movement of such data)

CONSENT BY THE REGISTRANT OR PARTICIPANT
The participant agrees to the collection, preservation and processing of personal data contained in this form, by the Conference Department, GUARANT International spol. s r.o., Na Pankráci 17, CZ-140 21 Prague 4, Czech Republic (or its employees) for the purpose stated below. This consent is granted for all of the information contained in this form, and throughout the 5 (five) years from the date of consent.

REGISTRATION OPENING HOURS
All documents including registration packs (Conference bag, personal name badge & Final programme) will be handed out to registered participants during the following opening hours:

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday</td>
<td>September 9, 2017</td>
<td>08:00–20:00</td>
</tr>
<tr>
<td>Sunday</td>
<td>September 10, 2017</td>
<td>07:30–18:00</td>
</tr>
<tr>
<td>Monday</td>
<td>September 11, 2017</td>
<td>08:00–17:00</td>
</tr>
<tr>
<td>Tuesday</td>
<td>September 12, 2017</td>
<td>08:00–14:00</td>
</tr>
</tbody>
</table>

RESPONSIBILITY
The participant acknowledges that he/she has no right to lodge damage claims against the organizers should the holding of the Conference be hindered or prevented by unexpected political or economic events or generally by force majeure, or should the nonappearance of speakers or other reasons necessitate programme changes. With registration, the participant accepts this proviso.

SESSION EVALUATION FORM
We kindly invite all delegates to fill in the Session Evaluation Form. Your opinion will be valuable both for ICN and to improve and deliver even better services during future EDTNA/ERCA Conferences. Evaluation forms will be available close by exit doors of all Sessions Halls, you can leave your opinion here.

HOTEL ACCOMMODATION
GUARANT International has been appointed as the official hotel accommodation agent for the 46th EDTNA/ERCA International Conference and will handle all related arrangements.

In case of any comments/questions please kindly contact GUARANT International at edtnaerca2017@guarant.cz or call +420 284 001 444. A number of hotels of various categories at reduced rates are available for participants.
ALL HOTELS ARE LOCATED WITHIN A REASONABLE DISTANCE FROM THE ICE KRAKOW

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Category</th>
<th>RATE SGL (EUR)</th>
<th>RATE DBL (EUR)</th>
<th>Distance from the conference venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kossak</td>
<td>★★★★★</td>
<td>SOLD OUT</td>
<td></td>
<td>1 km / 13 min</td>
</tr>
<tr>
<td>Qubus Hotel Krakow</td>
<td>★★★★★</td>
<td>SOLD OUT</td>
<td></td>
<td>2,5 km / 13 min by taxi</td>
</tr>
<tr>
<td>Galaxy Hotel Krakow</td>
<td>★★★★★</td>
<td>SOLD OUT</td>
<td></td>
<td>3 km / 5 min by taxi</td>
</tr>
<tr>
<td>Double Tree By Hilton Krakow Hotel</td>
<td>★★★★★</td>
<td>SOLD OUT</td>
<td></td>
<td>5,6 km / 10 min by taxi</td>
</tr>
<tr>
<td>Ibis Krakow Centrum</td>
<td>★★★</td>
<td>100</td>
<td>107</td>
<td>1 km / 14 min</td>
</tr>
<tr>
<td>Wilga Single room (with one bed)</td>
<td>★★★</td>
<td>SOLD OUT</td>
<td></td>
<td>1,5 km / 15 min</td>
</tr>
<tr>
<td>Wilga</td>
<td>★★★</td>
<td>SOLD OUT</td>
<td></td>
<td>1,5 km / 15 min</td>
</tr>
<tr>
<td>Best Western Galicya</td>
<td>★★★</td>
<td>58</td>
<td>69</td>
<td>3 km / 10 min by taxi</td>
</tr>
</tbody>
</table>

All rates quoted are per room per night including breakfast and 8% VAT. Should VAT change before the beginning of the Conference, the Conference Department will automatically change the price of your hotel room and inform you in writing about the new rate.

Please note that price of accommodation is not included in the registration fees.

GROUP RESERVATIONS
For group reservations with preferential conditions please contact GUARANT International at edtnaerca2017@guarant.cz, telephone number +420 284 001 444 or fax number +420 284 001 448. Our professional staff will assist you to find a suitable hotel for your stay and handle your reservation.

HOW TO MAKE A HOTEL RESERVATION
To make a hotel reservation, it is necessary to fill in the Online Accommodation Form.

Please note that the online Accommodation Form is only accessible with a password. Simply fill in the Personal Data Form and a password will be sent to you. Your password is the same for all online forms.

Reservations will be processed on a “first come, first-served” basis. Due to heavy demand and the fact that distribution of rooms in many hotels is limited, please book your accommodation as soon as possible.

All rates quoted are per room per night including breakfast and 8% VAT. Should VAT change before the beginning of the Conference, GUARANT International will automatically change the price of your hotel room and inform you in writing about the new rate.

Extras are to be paid directly at the hotel reception before departure.

RESERVATION CONFIRMATION
Please do not contact the hotels directly as the reservations are held as block by GUARANT International.

Full pre-payment is required to guarantee the reservation. After the full payment is received, your hotel reservation will be confirmed in writing by e-mail.

Hotel accommodation must be paid until July 3, 2017.

CANCELLATIONS, CHANGES AND REFUNDS
Please inform GUARANT International about any amendments or cancellations in writing by e-mail edtnaerca2017@guarant.cz or fax +420 284 001 448. Telephone amendments will not be accepted.

• Date of delivery of your written cancellation to GUARANT International will be considered as the date of cancellation.
• Please do not contact the hotel directly for any reservation changes or cancellations. The appropriate refunds will be made after the conference.
CANCELLATION CONDITIONS
The following cancellation conditions apply to the cancellation or shortening of a hotel reservation.

<table>
<thead>
<tr>
<th>Period</th>
<th>Cancellation Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Until July 3, 2017</td>
<td>Full refund</td>
</tr>
<tr>
<td>July 04, 2017 – August 1, 2017</td>
<td>50% of total amount</td>
</tr>
<tr>
<td>August 2, 2017 – August 15, 2017</td>
<td>80% of total amount</td>
</tr>
<tr>
<td>After August 16, 2017 included</td>
<td>100% of total amount</td>
</tr>
<tr>
<td>No show</td>
<td>100% of total amount</td>
</tr>
</tbody>
</table>

Please note that for any refund we reserve the right to charge 30 EUR handling fee.

In case of a no show, the room will be kept for the guest until 12 noon of the day following the date of expected arrival; then the room will be released.

In order to guarantee your room, please inform GUARANT International about your later arrival.

GUARANT International will process all reservation requests by September 7, 2017 or at the registration desk on site.

METHODS OF PAYMENT
Accommodation expenses must be paid in EUR by one of the following methods:

CREDIT CARD
For payment by credit card please use the **On-line Payment System**. The system is accessible with the password that you received upon registration. The system accepts the following credit cards: **MasterCard/Eurocard, Visa** and **Diners Club**.

BANK TRANSFER
The bank details including the **10-digit variable** symbol will be sent to a participant within three working days after the submission of the registration form. Please note that payments without this variable symbol will not be identified and the registration will not be confirmed.

Please note that payments by bank transfer will only be accepted by August 18, 2017. After this date only payments by credit cards will be accepted by using the **On-line Payment System**.

HOTEL ACCOMMODATION MUST BE PAID IN EUR:

<table>
<thead>
<tr>
<th>Details</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beneficiary</td>
<td>GUARANT International spol s.r.o.</td>
</tr>
<tr>
<td>Beneficiary address</td>
<td>Na Pankráci 17, 140 21 Prague 4, Czech Republic</td>
</tr>
<tr>
<td>Bank name</td>
<td>Ceskoslovenska obchodni banka</td>
</tr>
<tr>
<td>Bank address</td>
<td>Na Prikope 18, 110 00 Prague 1, Czech Republic</td>
</tr>
<tr>
<td>Account number</td>
<td>478 533 893/0300</td>
</tr>
<tr>
<td>IBAN</td>
<td>CZ69 0300 0000 0004 7853 3893</td>
</tr>
<tr>
<td>SWIFT/BIC</td>
<td>CEKOCZPP</td>
</tr>
<tr>
<td>Details of payment</td>
<td>21713 / participant’s ID*</td>
</tr>
</tbody>
</table>

* The participant’s details of the payment should be clearly legible otherwise the payment can’t be identified. Participant’s details of the payment will be specified on the Proforma.

All payments made by bank transfer have to be net of all bank charges. The payer pays the bank charges of their bank, and the beneficiary pays the charges of their bank, if any.
THE LOCATION OF THE HOTELS

ICE KRAKOW CONGRESS CENTRE
1 DoubleTree By Hilton Krakow Hotel 4*
2 Galaxy Hotel Krakow  4*
3 Hilton Garden Inn Krakow  4*
4 Kossak 4*
5 Qubus Hotel Krakow 4*
6 Ibis Krakow Centrum 3*
7 Wilga 3*
8 Best Western Galicya 3*

EXHIBITION & SPONSORSHIP
For us, within our Association, it is about ‘Achieving the best standard of education and research for all renal care professionals caring and supporting their patients and families around the world. To be able to live by this Mission and the Purpose and Reason for being a true renal professional, we are many people involved. Many tasks to split and share among us, to become stronger and achieve our goals.

Industry partner’s support, involvement and advice is graciously appreciated and the success of our projects would not be possible without their tremendous assistance and support as it is an exclusive learning and networking opportunity for our Association.

EDTNA/ERCA continues to explore the possibility of closer collaboration with international companies as our key objective is working closely with industry partners and introduce innovative educational and research projects. New projects and collaboration will be launched at our 46th EDTNA/ERCA International Conference in Krakow.
FOR MORE DETAILS ABOUT EXHIBITION & SPONSORSHIP OPPORTUNITIES PLEASE CONTACT:

EDTNA/ERCA INDUSTRY RELATIONS
Mrs. Anki Davidson
Marketing Director
edtnaerca@presentation-branding.com

Detailed exhibitor services kit can be obtained from:
Mrs. Anki Davidson
Marketing Director
edtnaerca@presentation-branding.com

EXHIBITION OPENING HOURS:
Saturday, September 9  19.30 – 21.30
Sunday, September 10    8.30 – 17.30
Monday, September 11    8.30 – 17.30

CORPORATE MEMBERSHIP
Partners’ support, involvement and advice are greatly appreciated and the success of the conference would not be possible without the fantastic collaboration. Together we live and act according to our Mission and Vision and we are continuously working on achieving a high level of quality care for patients and their families. Being a Corporate Member sharing the key values, visions and missions of EDTNA/ERCA means that you are an important part of the EDTNA/ERCA Community.

Corporate Membership provides you with excellent opportunities and is a perfect way of keeping up to speed on all our educational projects. As a Corporate Member, your company receives an extensive range of benefits including copies of all our publications, advice by our expertise, access to our knowledge and experience within our Association, opportunity to exchange knowledge and expertise on a global level as well as it is increasing the visibility of your company in all our communication channels. The EDTNA/ERCA projects are addressed to nurses and other renal care professionals to provide updated knowledge and expertise useful for all areas of renal care.

Below, you will find a list of Partners who share the objective of EDTNA/ERCA of improving the quality of care given to nephrology patients. Their active participation and support of Association activities throughout the year is the best evidence of our shared commitment and collaboration. We are proud to acknowledge them as Corporate Members of our Association and look forward to further collaboration in the future.
ENRICH YOUR LIFE - BECOME AN EDTNA/ERCA MEMBER

Create your own network, establish lifelong friendship, discuss your challenges with your colleagues around the world – yes, there are no limitations of what we can do together!

As an EDTNA/ERCA Member, you will benefit from sound professional support, professional knowledge exchange and numerous personal learning opportunities at national and international levels.

Participate at our annual International Conference at the discounted Members only registration fee. You will enjoy networking with colleagues during this important event as well as in EDTNA/ERCA national seminars and project groups.

You will be kept informed regarding the latest renal care treatment developments through the quarterly EDTNA/ERCA Journal of Renal Care and also through special Journal Monographs and the News. As an EDTNA/ERCA member you will benefit from professional support, knowledge exchange and numerous personal learning opportunities on a national and international level.

Stay informed about the latest renal care and treatment developments and the Association’s activities at national and international level through the EDTNA/ERCA regular publications Journal of Renal Care and the News which is today distributed electronically. We have frequent EDTNA/ERCA mass mailings, we are very active on Social Media such as Twitter, LinkedIn, Facebook, and you have a chance to visit our EDTNA/ERCA International Conference and EDTNA/ERCA seminars.

Join the EDTNA/ERCA volunteers’ team and take part in European renal care quality advancement.
Get access to all EDTNA/ERCA publications and educational materials through www.edtna-erca.com Members only section.
Get copies of all printed publications in your language when available. Every year you can see the updated EDTNA/ERCA Publications Portfolio to decide which publications are of your interest.

Membership fees and types

<table>
<thead>
<tr>
<th>MEMBERSHIP TYPES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Member</td>
<td>€ 50</td>
</tr>
<tr>
<td>Global Member</td>
<td>€ 80</td>
</tr>
<tr>
<td>Corporate Member</td>
<td>€ 600</td>
</tr>
</tbody>
</table>