



# Terms & Conditions

## Exhibition, Sponsorship & Joint Projects - 2019

### TERMS AND CONDITIONS FOR EXHIBITION, SPONSORSHIP AND JOINT PROJECTS

These terms are the contractual agreement between EDTNA/ERCA below mentioned as the Organiser and the Exhibiting/Sponsoring Firm (Exhibitor/s/Sponsor/s).

#### APPLICATIONS FOR EXHIBITIONS OR PROJECTS

Application to participate at the Conference or start up a Joint Project and Collaboration will be considered only if submitted on appropriate forms, duly completed or signed agreements.

#### THE 48<sup>th</sup> EDTNA/ERCA INTERNATIONAL CONFERENCE, PRAGUE, CZECH REPUBLIC, SEPTEMBER 14<sup>th</sup> – 17<sup>th</sup>, 2019

#### OBLIGATION AND RIGHTS OF THE ORGANISER

The Organiser undertakes to allocate exhibition space/sponsorship items as much as possible on the basis of the preference expressed by applicants. Application will be considered in order of receipt of application forms accompanied by payment.

Registration will be confirmed insofar as space is available. Applicants will be informed in writing of the acceptance or refusal of their application. In case of refusal, all payments done shall be fully refunded. In case of acceptance Sponsors/Exhibitor will be bound by the Terms and Conditions expressed in the prospectus and/or contractual agreement and/or on the EDTNA/ERCA Website, [www.edtnerca.org](http://www.edtnerca.org)

The Organiser reserves the right, in case of absolute necessity, to modify the positioning of stands, with no obligation to provide compensation to Exhibitors/Sponsors.

The Organiser reserves the right to offer to a different firm any stand, space or sponsorship item that has not been occupied by the event of the opening of the Conference, with no obligation to provide compensation to the defaulting Exhibitor/Sponsor.

The Organiser has the right to withhold the Exhibitor/Sponsor from building up and commencing the sponsored activity if the payment has not been fully received or conditions agreed in a contract are not fulfilled.

#### OBLIGATIONS AND RIGHTS OF THE EXHIBITOR/SPONSOR

Registration implies full acceptance of the exhibition/sponsorship regulations by the Exhibitors/Sponsors. Any infringement of these regulations may lead to immediate withdrawal of the right to participate in the Conference without compensation or refund of sums already paid, and without prejudice to the Exhibitor/Sponsor.

By submitting an application to participate, the Exhibitor/Sponsor make a final and irrevocable commitment to occupy the space/items allocated, to sponsor agreed activities and to maintain his/her installation until the date and time fixed for closure of the event.

Payment is to be made within 14 days after receipt of an proforma or taxable invoice - whatever is received first - which is submitted by the Organiser following the confirmation of the application in writing to exhibit or to sponsor or to manage a project at the International Conference. The payment shall be made by bank transfer.

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#### EDTNA/ERCA Secretariat

Källstorps Gård / Högs Byväg 118 / SE-246 55 Löddeköpinge / Sweden

Phone: +46 46 70 96 24 / [secretariat@edtnerca.org](mailto:secretariat@edtnerca.org)

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Should the Exhibitor/Sponsor fail to make a payment on time, the Organiser is entitled to terminate the contract, withdraw confirmation of acceptance, make other arrangements for the stand/sponsorship items or seek compensation for non-fulfilment of contract.

Cancellation of hired space or modification of the sponsorship is possible for good reason and until July 15, 2019. In case of cancellation 50% of the amount due shall be paid to or payment already made shall be retained by the Organiser. After July 16, 2018 the full amount is due or will be retained by EDTNA/ERCA.

The Exhibitor/Sponsor may only present on his/her stand or space the materials, products or services described in the application to participate.

No advertising on behalf of firms not exhibiting is permitted in any form whatsoever. Transfer or sub-letting of all or part of the allocated spaces is prohibited.

### EXHIBITION REGULATIONS

The Marketing Director, acting under the direction of the Executive Committee, is the clearly mandated representative and has the final decision as to the acceptability of displays. Exhibitors are not to share with others any space allotted to them without prior written consent by the Marketing Director.

The Organiser reserves the right to alter the general layout or limit the space allotted to each Exhibitor/Sponsor, postpone the exhibition or transfer it to another site if unforeseen circumstances warrant such action. Should any contingency prevent the holding of the exhibition, the Organiser will not be held liable for expenses incurred other than the cost of exhibit space rental fees.

All exhibits are to be displayed so as to avoid blocking aisles, obstructing adjoining booths, damaging the premises or the leased equipment. Exhibitors are kindly requested to allow sufficient see-through areas, which ensure clear views of surrounding exhibits.

The booth height is restricted to 2,5 m. Exhibitors are responsible for the cost and execution of the design, installation and delivery of their display to (and its removal from) the exhibition site. Flammable materials are not to be used. Equipment displayed or demonstrated must be installed with strict adherence to safety measures.

Exhibitors undertake to observe the timetable designated for completion of their display before the exhibition opening and it's dismantling at the close of the exhibition. No dismantling or packing of the display before the designated hour. It is the Exhibitor's responsibility to pack, remove or consign for shipment all items of value prior to leaving their exhibit unattended, otherwise the Organiser will arrange for their removal at the Exhibitor's risk and expenses

Exhibitors are obliged to ensure that their stands are permanently staffed during the exhibition opening hours. Participation by Exhibitors/Sponsors is dependent upon compliance with all rules, regulations and conditions stated herein. Access to the exhibition is authorized on presentation of a badge issued by the Organiser. Exhibitors' badges will not be mailed in advance and may be collected from the Exhibition Manager's desk.

The Organiser ensures daily cleaning of the aisles. Exhibitors/Sponsors are responsible for the cleaning of their stands.

The provision of refreshments for the participants by Exhibitors is only permitted if the catering regulations of the exhibition building concerned are observed. Exhibition areas and fittings made available to Exhibitors must be handed

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back in their original condition. In case of damage or loss of equipment provided, or damage to areas occupied, repair and replacement will be charged to the Exhibitor. Any special decoration or fittings must be submitted to the Organiser for prior authorization.

Advertising panels and display are not permitted outside the exhibition areas allotted to Exhibitors. The Organiser will not approve stands, which do not comply with the accepted standards, until the necessary changes have been made.

### LIABILITY INSURANCE

Equipment and all related display materials installed by Exhibitors/Sponsors are not insured by the Organiser, and the Organiser under no circumstances will be liable for any loss, damage or destruction caused to equipment, goods or property belonging to Exhibitors/Sponsors. The Exhibitor/Sponsor agrees to be responsible for his property and person and for the property and persons of his employees and agents and for any third party who may visit his space through full and comprehensive insurance, and shall hold harmless the Organiser for any and all damage claims arising from theft and those perils usually covered by a fire and extended-coverage policy.

### CODE OF PRACTISE

It is the Exhibitor's/Sponsor's responsibility to comply with the local authority's regulations, EFPIA (European Federation of Pharmaceuticals Industries & Associations) [www.efpia.org](http://www.efpia.org) and IFMPA (International Federation of Pharmaceutical Manufacturers & Associations) [www.ifpma.org](http://www.ifpma.org) Code of Practice on the Promotion of Medicines. Failure to comply with these regulations may not be used as a ground to declare the contract void. Failure to comply with the Rules and Regulations will not expose the Organiser to any suits, demands by the Sponsors/Exhibitor/any third party.

If you have any questions, please don't hesitate to contact:  
Anki Davidson, EDTNA/ERCA Marketing Director & Industry Relations  
[Anki.davidson@edtnerca.org](mailto:Anki.davidson@edtnerca.org) / Mobile +46 721 94 00 10

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