

## VACANCY

# MEMBER OF THE EDTNA/ERCA ACCREDITATION COMMITTEE

Are you an experienced Nurse Educator with demonstrated skills in accreditation and experience in both renal nursing practice and the delivery of renal education programs? If yes, an exciting opportunity has arisen on the EDTNA/ERCA Accreditation Committee due to retirement of previous post-holder. This volunteer position provides a wonderful opportunity for the successful candidate to engage with members of the European and Global renal community.

The EDTNA/ERCA Accreditation Committee oversees accreditation policy and procedures related to the accreditation of renal education programs delivered within Universities, Schools/Colleges of Nursing as well as education programs offered from Renal Industry partners. As a member of the EDTNA/ERCA Accreditation Committee, you will play a significant role in ensuring adherence to the standards of accreditation. Working alongside experienced accreditation committee members you will support the continued development and enhancement of the EDTNA/ERCA Accreditation program.

### **Specific responsibilities**

1. Provide advisory and guidance support to potential applicants seeking EDTNA/ERCA Accreditation
2. Contribute to the ongoing revision and updating of policies and procedures supporting effective delivery of the EDTNA/ERCA Accreditation program.
3. Participate in undertaking an evaluation of accreditation applications using a set of pre-determined accreditation standards
4. Ensure submission of all necessary assessment reports are completed within agreed assessment timescales.
5. Prepare comprehensive written evaluation feedback on applications to Chair of Accreditation Committee
6. Ensure rigorous and accurate confidential management of applicants' documentation.
7. Engage in discussion with accreditation committee members on determining the outcome of accreditation application.
8. Participation in site visits to applicants as determined by Accreditation Committee Chair.
9. Contribute to developing marketing and advertisement strategies relating to the accreditation program in collaboration with social media coordinator of EDTNA/ERCA
10. Attend at least one in-person Accreditation meeting annually held over a weekend.
11. Attend a minimum of four two-hour virtual accreditation meetings annually

EDTNA/ERCA Secretariat

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12. Attendance at annual EDTNA/ERCA Conference to support presentations and workshops related to EDTNA/ERCA Accreditation program as requested by Accreditation Committee Chair.

### Person Specification

1. Minimum of 5 years in renal nursing practice (Essential)
2. Educated to at least Masters Level (PhD preferred or working towards completion). (Essential)
3. Certification in Renal Nursing (Desirable)
4. Experience in renal nursing curriculum development and implementation (Essential)
5. Experience in accreditation of renal education programs (Desirable)
6. Ability to communicate in written and spoken English (Essential)

If you feel you meet the above please submit your curriculum vitae to [Secretariat@edtnerca.org](mailto:Secretariat@edtnerca.org) no later than **May 8<sup>th</sup>, 2023**. Include a 250-word summary of why you feel you are suitable for the position. Short listed applicants will be invited for a virtual interview. The successful applicant is expected to take up the post from October 2023.

Should you wish to discuss the position further please contact Dr John Sedgewick, Accreditation Committee Chair at [john.sedgewick@btopenworld.com](mailto:john.sedgewick@btopenworld.com)